

# H.H.T.L.C. VOLUNTEER SPECIFICS: 2024 SESSIONS

Volunteer Coordinator – Louise Brong, [bronghhtlc@outlook.com](mailto:bronghhtlc@outlook.com) or 610-392-5023

## 2024 Sessions

- ◆ **Session 1:** April 29 – June 26, 2024
- ◆ **Session 2:** July 8 – Aug. 28, 2024
- ◆ **Session 3:** Sept. 9 – Oct. 16, 2024

## Session Days/Times

Monday and Wednesday evenings each week

- ◆ ◆ 5:00 p.m. – 8:00 p.m.
- ◆ ◆ 5:00 p.m. – 8:00 p.m.
- ◆ ◆ 5:00 p.m. – 8:00 p.m.

MANDATORY TRAINING SESSIONS FOR ALL NEW VOLUNTEERS	NEW HORSE LEADER TRAINING SESSIONS
Saturday, April 13 <sup>th</sup> 1:00 p.m. – 5:00 p.m.	Wednesday, April 17 <sup>th</sup> 6:00 p.m. – 8:00 p.m.
Saturday, June 22 <sup>nd</sup> 1:00 p.m. – 5:00 p.m.	Tuesday, June 25 <sup>th</sup> 6:00 p.m. – 8:00 p.m.
Saturday, August 17 <sup>th</sup> 1:00 p.m. – 5:00 p.m.	Thursday, August 22 <sup>nd</sup> 6:00 p.m. – 8:00 p.m.

## Volunteer Qualifications:

### **You must:**

- ◆ ◆ Be at least 14 years of age.
- ◆ ◆ Successfully complete a volunteer training session.
- ◆ ◆ Make a commitment to come once a week for at least one eight-week session (see above).
- ◆ ◆ Make a commitment to a minimum of two hours on one night a week. (You may volunteer for more.) You should arrive about 15 minutes prior to your lessons.
- ◆ ◆ Find a suitable replacement from our Volunteer Call List if you are unable to help on your scheduled lesson night(s).
- ◆ ◆ Wear suitable clothing for this type of activity, including flat heeled, sturdy shoes and comfortable pants.
- ◆ ◆ Be able to communicate effectively.
- ◆ ◆ Be physically and emotionally stable.
- ◆ ◆ Have an understanding of and respect for behavioral, cultural, and ethnic diversity as may be demonstrated by participants in the riding program.

## Volunteer Jobs

**Sidewalkers:** Responsible for assisting with the rider's safety and learning during his/her lesson. Depending on the disability, a rider may require a sidewalker on one or both sides of the horse. Sidewalkers are responsible for their assigned riders from the moment they arrive until they are returned to their parent or caregiver after the lesson.

**Horse Leader:** Prior experience with horses required. Assigned to be in charge of a horse, during the tacking up, the riding phase and the untacking after a lesson, until released of his/her duty by the instructor.

**Ring & Facility Management Assistants:** Assist with preparation of riding ring and equipment for riding, groom and possibly lead horses to lesson area or adjacent fields, clean tack, paint/repair fences, tend to the memorial garden, and other miscellaneous tasks.

## Clothing/Information You Should Bring to Training

- ◆ ◆ Boots or other protective shoes
- ◆ ◆ Insurance card (or insurance company name, address, phone, policy # or #s)
- ◆ ◆ Physician name, address, phone number
- ◆ ◆ Name of your hospital of choice
- ◆ ◆ E-mail address
- ◆ ◆ Two references (names and phone numbers) for new volunteers
- ◆ ◆ A parent (if you are under 18) must sign the forms, so it helps if he/she were along to do so.
- ◆ ◆ Your schedule for April through October